

## PATHWAYS TO SUCCESS – YOUTH CAREER EXPLORATION MENTOR

Volunteer mentors will make a difference in the lives of youth by supporting them through similar life experiences, help youth with career choices, and professional development.

Mentors will develop interpersonal and communication skills while learning and being inspired by their mentee.

### SUMMARY OF POSITION

Volunteers will be paired with mentees ages 14-21 in order to assist them with various tasks such as; career exploration, job shadowing, academic/career support and advice, scholarship/university applications, and more. Meetings may be virtual and/or in-person according to the needs of mentor and mentee. Some in-person meetings are required. Minimum time commitment is 1 hour twice per month. We ask for a minimum of a 12-month commitment. Volunteers will be matched with mentees who have similar career objectives.

### DUTIES AND STANDARDS OF PERFORMANCE

- Attend required trainings
- Support participants through a one-on-one mentoring relationship
- Support participants with career planning, goal setting, and finding networking opportunities
- Help mentees build self-esteem, mutual respect, and intercultural understanding
- Be a role model and a friend
- Report mentoring activities and volunteer hours
- Passion for working with immigrant girls and sharing your experiences in career and education
- Ensure that professional approach is aligned with CIWA values
- Demonstrate a high level of initiative and enthusiasm
- Maintain confidentiality and professionalism at all times
- Reliable, punctual, detail-oriented, dedicated, responsible, and organized

### QUALIFICATIONS

- Females with educational or career experience in Canada (18-35 years of age)
- Strong computer skills and familiar with online platforms
- Superior English language and communication skills – second language is an asset
- Open minded, enthusiastic, and motivated
- Understand and respect diversity
- Ability to work independently

### If interested, please contact:

Debra Colley

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