

NEW FRIENDS AND NEIGHBORHOOD GROUPS – FACILITATOR

Volunteers within this program have a unique opportunity to support immigrant women, through meaningful engagements in a social group. Volunteers will be inspired and encouraged by participants while developing facilitation and leadership skills.

SUMMARY OF POSITION

Volunteer facilitators will partner with another facilitator to plan and lead group activities designed to build English speaking and listening skills for immigrant women. Activities include; discussions, games, grammar/ vocabulary, and more. Group sessions are held in different community locations or are delivered online. The time commitment is once a week for the two-hour meetings plus time to prepare. The minimum required commitment is 6 months. Group times vary from morning, afternoon or evening.

DUTIES AND STANDARDS OF PERFORMANCE

- Create a safe environment for women to make friends and socialize
- Select appropriate learning themes based on the identified needs of the participants
- Develop and create group activities in addition to following the provided curriculum and resources
- Relay information about various local supports, services, and cultural experiences
- Register new participants record weekly attendance
- Support other NFNG events such as guest speaker presentations and field trips
- Maintain a professional approach that is aligned with CIWA values
- Demonstrate a high level of initiative and enthusiasm
- Maintain confidentiality at all times
- Must be reliable, timely, and committed to the role

QUALIFICATIONS

- Active, friendly, patient, engaged, flexible, and enthusiastic
- Desire to help immigrant women improve their skills
- Cultural awareness and sensitivity towards immigrant women
- English as a first language or advanced English communication skills (Benchmark 8 or higher)
- Teaching/group facilitation experience is an asset but not necessary
- Must have lived in Canada for at least two years and have good knowledge of Canadian culture

If interested, please contact:

Volunteer Program: Debra Colley

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