



## **CALGARY IMMIGRANT WOMEN'S ASSOCIATION**

### **VOLUNTEER POSITION DESCRIPTION**

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**TITLE:** Group Leader/Facilitator

**DEPARTMENT:** Wellbeing and Resiliency Department

**REPORTS TO:** Addictions and Mental Health Counsellor Program Coordinator

Supports for Immigrants and Refugees with Mental Health and Addiction Issues project ensures that immigrants and newcomers are able to identify and seek support for addiction issues impacting their lives and build their resilience. The project enables them to feel safe and empowered to enhance their and their family's well-being. Through this project, immigrants dealing with these issues will be able to reclaim their self-esteem and confidence to be in control of their lives and become positive role models for their children.

#### **SUMMARY OF POSITION**

The Group Facilitator will be responsible for delivering client-centered, recovery-focused, culturally sensitive workshops, peer support groups, and community presentations to immigrant and refugee clients and their families. The groups meet weekly for 2 hours at various community locations. This volunteer role provides valuable opportunities for professional growth.

#### **DUTIES AND RESPONSIBILITIES**

- Lead educational workshops and community presentations
- Facilitate peer support group sessions
- Provide follow-up support services to clients
- Input survey data into Survey Monkey

#### **STANDARDS OF PERFORMANCE**

- Exhibit a high degree of initiative and enthusiasm
- Maintain confidentiality in all interactions
- Be punctual, reliable, and dedicated to the role
- Engage with staff and clients in a warm and approachable manner

#### **QUALIFICATIONS**

- Master's or Bachelor's degree in Social Work or Psychology
- CLB Level 6 or higher; additional languages are an asset
- In-depth understanding of immigrant and refugee issues
- Strong time-management skills, problem-solving abilities, and decision-making capabilities

If interested please contact:

Volunteer Program: Debra Colley

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