



CALGARY IMMIGRANT WOMEN'S ASSOCIATION

VOLUNTEER POSITION DESCRIPTION

TITLE: Girls Culture Club Online Facilitator Support

DEPARTMENT: Family Services Department

REPORTS TO: Youth Program Coordinator

This program addresses the needs of young immigrant, refugee and visible minority girls between the ages of 10 and 19 through education, cultural awareness and successful integration. All CIWA volunteers are required to provide a Calgary Police Service Intervention Record Check.

SUMMARY OF POSITION

Volunteers will co-facilitate after-school programming for immigrant girls in a safe and welcoming place, providing them with opportunities to make new friends, build confidence, and discuss topics relevant to them and to develop life skills such as communication and goal achievement. The time commitment is 1 or 2 days a week between Mondays–Thursdays from 4pm to 5pm until December 2020.

DUTIES AND RESPONSIBILITIES

- Attend program-specific orientation
- Support and co-facilitate online sessions activities with CIWA staff
- Attend meetings and training regularly and on time
- Engage in weekly online activity with girls
- Support young immigrant girls in achieving their goals and completing their outputs every session

STANDARDS OF PERFORMANCE

- Ensure that professional approach is aligned with CIWA values
- Demonstrate a high level of initiative and enthusiasm
- Maintain confidentiality at all times
- Culturally aware and sensitive towards clients and other volunteers

QUALIFICATIONS

- Social Work or related field diploma/degree, or working towards Social Work or any related field is an asset
- Between 18 to 30 years of age
- Intervention Record Check required
- Experience and passion for working with youth
- Must maintain confidentiality and professionalism
- Punctual and reliable
- Open minded and enthusiastic
- Understand and respect diversity
- Strong communication skills

If interested, please contact Volunteer Program at:
volunteer@ciwa-online.com Direct line 403-517-8830